

Campbeltown Community Windfarm Fund (CCWF)

Funding Request Application Form

Applicant Details

Organisation	
Contact Name	
Official Position	
Address	
Postcode	
Email	
Telephone number	
Mobile number	

Project Costs (Please provide a breakdown of costs and any quotations you may have.)

Total Project Costs	
Funding Requested	

Project Description



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Organisation Details

Is your organisation not for profit? ie. none of your profits benefit private individuals	
Who will benefit from the project?	
How many members do you have?	
Are others providing you with funding for this project? If yes, please provide details.	
Has your group benefitted from funds distributed by CCWT previously?	

Please confirm which documentation you have attached

A copy of your constitution	YES / NO
Current statement showing all deposit and current account balances, Building Society Deposit or Share Accounts	YES / NO
An up to date income and expenditure statement for the current or last year Balance Sheets for last three years, if possible, which should be audited professionally or by a reputable qualified person.	YES / NO

User Agreement

By completing and submitting an application to us you are giving your consent for your name and contact details to be held and stored by CCWT under CCWT Privacy Policy.

Declaration

I hereby apply for assistance in the undertaking described in this application. To the best of my knowledge and belief the information given in this application is correct.

Name	
Organisation	
Date	

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Guidance notes on eligibility for funding

In order to be eligible for funding, projects should align with at least one of the objectives of CCWF.

- the advancement of community development and sustainability (including rural regeneration),
- the advancement of education
- the advancement of arts, heritage, culture or science,
- the provision of recreational facilities or the organisation of recreational activities with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended,
- the advancement of environmental protection or improvement,
- the advancement of sustainable energy projects, energy efficiency and improved energy management
- the relief of those in need by reason of age, ill-health, disability, financial hardship or other disadvantage,

The activities and operations of the beneficiaries should be within the area (but not exclusively) of Campbeltown Community Windfarm Fund.

On completion of their project all beneficiaries must complete a project report advising CCWF of how the project went.

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Our Contact Email Address is: ccwf.applications@campbeltowncommunitycouncil.uk

Our Website Pages can be found at: www.campbeltowncommunitycouncil.uk

The type of personal information we collect

We currently collect and process the following information:

- Name, address, telephone number and email address of the person submitting an application for grant funding

How we get the personal information and why we have it

Most of the personal information we process is provided to us directly by you so as to provide a contact point for the charity, community group or voluntary organisation you represent and submit an application on behalf of.

We use the information you have given us in order to communicate with you and advise on progress with and outcome of the application.

We may also contact you to submit further non-personal information regarding the application you have made and the group you represent.

We may share this information with:

- Scottish Power Renewables who provide much of the community benefit funds from their wind farms in Kintyre and may require the contact details of applicants to carry out audits of how grant funding has been spent and also compliance with funding criteria.
- Other providers of community benefit funds who may require your contact details for audit and compliance purposes
- The CCWF auditor who will have access to all applications during the annual audit of the accounts

Under the General Data Protection Regulation (GDPR), the lawful bases we rely on for processing this information is consent.

By completing and submitting an application to us you are giving your consent for your name and contact details to be held and stored by CCWF. You are able to remove your consent at any time. You can do this by contacting the secretary at ccwf.applications@campbeltowncommunitycouncil.uk or by phone on 01586 551162.

How we store your personal information

Your information is securely stored at the secretary's home address in both paper and digital format.

We keep copies of application forms with your contact details for an indeterminate period for archive, research and statistical purposes. Data is also retained for purposes of fraud prevention and detection.

At a point where retention is no longer considered necessary application forms, along with personal data, will be destroyed. This will be done by shredding and deletion of data from digital storage systems.

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Your data protection rights

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us by email at ccwf.applications@campbeltowncommunitycouncil.uk or by phone on 01586 551162 if you wish to make a request.

How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us by email at ccwf@campbeltowncommunitycouncil.uk or by phone on 01586551162

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office Wycliffe House
Water Lane
Wilmslow

Cheshire SK9 5AF

Helpline number: 0303 123 1113 ICO website: <https://www.ico.org.uk>